

Dear Dr. xxx,

I hope that you are well.

The purpose of this e-mail is to inquire about the status of our manuscript entitled, "xxx" (Insert Manuscript Number), which was submitted for consideration for publication on XXX. Any information you can provide will be much appreciated.

I look forward to your response.

Warmest regards,

Anthony J. Onwuegbuzie, Ph.D., F.S.S., P.G.C.E.